



First Nations Adult Education School Council

Request for Proposals

Content Development for Community Based Carpentry Programs

Request for proposal

The First Nations Adult Education School Council (FNAESC) is seeking support in the development of custom instructional materials for carpentry programs based in First Nations communities across the region of Quebec.

About the Organization

The First Nations Adult Education School Council (FNAESC) is a non-profit organization that provides general and vocational education support services to First Nations communities across the region of Quebec since 2012. The FNAESC also partners with the First Nations Community of Practice in Housing (CoPH) which supports students and communities in various housing practices since 2017.

[FNAESC Website](https://fnaesc.org/)

In 2022, the FNAESC began developing and providing a community-based carpentry program to answer the housing and training needs within the communities of Pikogan and Gesgapegiag. Since then, this program has expanded to include 5 other communities - Kahnawake, Kanesatake, Unamen Shipu, Pessamit, and Kitiganik. These videos, with learner, instructor, and community testimonials, demonstrate the success of these programs:

<https://iaen-reaa.org/september-2025/#good>

The Project

Project Title: Building our Future: Knowledge Sharing for Content and Capacity Development in First Nations Community Carpentry Programs

Duration: This project will begin in early 2026 and can be expected to last approximately 6 months.

This project aims to develop custom teaching and learning materials to support First Nations community-based carpentry programs. In these programs, the students learn the trade by building and repairing houses, sheds, and other projects for their communities. The developed materials will be shared amongst communities.

Scope of Work

The selected candidate(s) will be responsible for:

1. Content Development:

Developing visual, step-by-step, custom learning materials with and for First Nations students and instructors that can be shared across different First Nations communities.

Ideally this contract will be shared by a pedagogical content developer and an instructional designer, both with strong knowledge of the programs of study for Carpentry as well as community-based programs.

2. Community Collaboration:

To ensure that materials are in line with community and program needs, the scope of work must include travel to different First Nations communities to develop the content with instructors and students.

3. Sharing of Materials:

The selected candidate(s) will offer guidance and assistance with determining how best to share the materials between communities, in ways that follow both community and program needs.

Qualifications

The ideal candidate(s) will possess the following qualifications:

- Proven experience as a carpentry instructor.
- Strong understanding of the MEQ Carpentry Program competencies and their development.
- Proven experience in content development for Carpentry Education.
- Strong communication skills in both French and English with the ability to collaborate with multiple partners.
- Familiarity with First Nations culture and adult learning within First Nations communities

Proposal Submission Requirements

Interested candidates should submit the following by **January 20, 2026**:

1. **Cover Letter:** A brief introduction, including your experience and why you are interested in this opportunity.
2. **Resume or Portfolio:** Detailed information on your previous experience as a carpentry instructor & content developer, including references or testimonials.
3. **Proposed Fee:** A detailed breakdown of your proposed fees for the project
4. **Confirmation of Availability:** This project will begin in early 2026 and can be expected to last approximately 6 months.

Submission Deadline

All proposals must be submitted by January 20, 2025.

Please email your proposal to trosen@conseilscolaire-schoolcouncil.org with the subject line "Carpentry Content Development."

Evaluation Criteria

Proposals will be evaluated based on:

- Relevant experience and qualifications.
- Quality of previous work as demonstrated in the portfolio or references.
- Alignment with the project's objectives and audience.
- Proposed fee.
- Detailed Timeline.

Contact Information

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