



**JOB POSTING**

# ACCOUNTABILITY RESULTS TRACKING OFFICER

*The FNHRDCQ is an organization that has a major impact on the professional and personal success of the Indigenous workforce in Quebec. We are the experts in First Nations employability and act with 27 member communities and 4 Urban Service centers.*

- ⊗ As our officer, you will make a difference in supporting the accountability of our organization and its members. You will help administer the accountability component of agreements negotiated with various partners by ensuring the provision of forms, results and reports.
- ⊗ Do you possess outstanding professionalism and interpersonal skills and are known for your team spirit and ability to deal with a variety of stakeholders from different backgrounds?
- ⊗ Is organizing your time and priorities, following directions and working with minimal supervision some of the qualities that your colleagues and past employers appreciate about you?
- ⊗ You may not have a lot of experience, but you have recently graduated in a related field?

You might be the Accountability Results Tracking Officer the First Nations Human Resources Development Commission of Quebec is looking for! Don't miss this opportunity and send us your resume before **November 14, 2021**, to [rh@cdrhpnq.qc.ca](mailto:rh@cdrhpnq.qc.ca).

*\*\*We offer competitive benefits including the best pension plan in Quebec, advantageous group insurance, 4 weeks of vacation after 1 year, 13 statutory holidays per year as well as a collaborative and dynamic work environment! \*\**

Note: This is a **6 month contractual**, full-time position in Kahnawake. With equal qualifications, priority will be given to First Nations. For more information, please contact the Human Resources Department at [rh@cdrhpnq.qc.ca](mailto:rh@cdrhpnq.qc.ca).

